



भारत सरकार  
कौशल विकास एवं उद्यमशीलता मंत्रालय  
राष्ट्रीय कौशल प्रशिक्षण संस्थान भुवनेश्वर

GOVERNMENT OF INDIA  
Ministry of Skill Development & Entrepreneurship  
Directorate General of Training

**NATIONAL SKILL TRAINING INSTITUTE, BHUBANESWAR**

5<sup>th</sup> Floor, Dharmapada Bhawan (NSIC Building), IDCO Plot No. - 06, Mancheswar Industrial Estate,  
Bhubaneswar – 751010

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NSTIB-D-21017/06/2022/MW/PS/10

Date : 29.07.2022

**BID FOR CARRYING OUT REPAIRING AND RENOVATION WOIW AT WORKSHOP  
LOCATED IN CHOUDWAR CAMPUS OF NSTI BUBANESWAR**

National Skill Training Institute Bhubaneswar invites sealed Tenders for and on behalf of the President of India under two bid system consisting of Technical Bid and Financial Bid in respect of repairing work mentioned in the schedule to this tender enquiry from approved/registered and eligible firms/contractors the description of work and time of completion mentioned below. Enquire carefully before filing the tender.

**A) SCHEDULE TO TENDER**

Schedule to Tender No.	NSTIB-D-21017/06/2022/MW/PS/10
Last date and time of receipt of Manual documents of tender	16th August' 2022 at 1700 hrs
Time and date of opening tender	17th August'2022 at 1500 hrs
Validity of offer	The tender shall remain open for acceptance till 60 days from the date of opening of Tender.

Sl. No	Reference No.	Name & Location	Period of completion	Last date & time of submission of tender	Time & date of opening of tender
1	NSTIB-D-21017/06/2022/MW/PS/10	Name of work As per the details of work mentioned in Annexure - B	20 days from the date of issue of work order	16 /08/2022 by 1700 hours	17 /08/2022 by 1700 hours

**B. Terms and conditions are as under:**

1. Terms of price	Rates quoted by the Contractor should be in Indian rupees both in figures as well as in words for complete units as per specifications. Any and every alteration in the rates should be signed in ink otherwise the offers will not be considered.
2. Payment terms	<p>2.1 Works are required to be executed on credit basis only and payment will be made after drawl of amount from PAO, MSDE, New Delhi on basis of submission of Bill.</p> <p>2.2 The Payment will be made on production of the following documents:-</p> <ol style="list-style-type: none"> <li>Bill in duplicate.</li> <li>A Copy of award of work.</li> <li>A copy of Certificate issued by the Demanding Officers that contracted work for the period for which payment has been claimed, has carried out by the contractor satisfactory.</li> </ol> <p>2.2 TDS, Labour Cess and other tax(s) will be deducted from the Bill of contractor as per norms.</p>
3. Eligibility of Contractor	The Tenderer should be a Govt. Approved contractor. A copy of Registration Certificate/License issued by State/Central Govt and its related required document for the above work is mandatory to submit with the tender documents by the tenderer (s).
4. TWO BID SYSTEM	<p>Document to be submitted manually at National <b>Skill Training Institute</b> Bhubaneswar, 5<sup>th</sup> &amp; 6<sup>th</sup> <b>Floor, Dharmapad Bhawan, (NSIC Building), IDCO</b> Plot No.06, Mancheswar Industrial Estate, Bhubaneswar - 751010 in sealed envelope superscribed as <u>Repairing &amp; Renovation Work</u> with tender Enquiry No.:-</p> <ol style="list-style-type: none"> <li>The bidder/ tenderer will submit the tender documents completed and signed (all pages to be signed) with seal.</li> <li>GST registration certificate</li> <li>PAN Card</li> <li>Previous performances/experience certificate</li> <li>Complete postal address of contractor/firm along with copy of valid Id Card/Voter I/D card etc.</li> <li>Valid Govt./Central authorized registration certificate</li> <li>Any other relevant documents which the firm wishes to submitted.</li> </ol>
5.	<p>(Commercial / Price Bid : Annexure "C") should contain the following :</p> <p>The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED. Prices should be quoted as per BOQ format provided along with the tender document at Official Website <a href="https://rdsdeodisha.dgt.gov.in">https://rdsdeodisha.dgt.gov.in</a>.</p>
6.	<p>6.1: The technical bids are to be opened at the first instance and evaluated by the competent authority in the second stage, financial bids of only the technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.</p> <p>6.2: The tender enquiries duly filled in all respects and having completed in all applicable formalities may be sent by registered post/speed post duly stamped or by courier/by hand to the Dy. <b>Director</b>, National Skill Training Institute Bhubaneswar, 5<sup>th</sup> &amp; 6<sup>th</sup> <b>Floor, Dharmapad Bhawan, (NSIC Building), IDCO</b> Plot No.06, Mancheswar Industrial Estate, Bhubaneswar - 751010 so as to <b>reach on or <u>be(ore 16<sup>th</sup> August, 2022 at 1700 hrs</u></b> to the tender enquiry. Department is not responsible for any postal delay as well as technical problem at CPP portal</p>

2. Signature of Tenderer

## 7. SITE VISIT AND COLLECTING LOCAL INFORMATION

Before tendering, the tenderer is advised to visit the site (**Choudwar Campus, NSTI Bhubaneswar, ITT Campus, Gandhi Chhak, Choudwar, Cuttack**) its surroundings to assess and satisfy themselves about the local conditions such as the working and other constraints at site, approach roads to the site, availability of water & power supply, application of taxes, duties and levies as applicable, accommodations they may require etc & any other relevant information required by them to execute complete scope of work. The tenderer may obtain all necessary information as to risks, weather conditions, contingencies & other circumstances (insurgencies etc.) which may influence or affect their tender prices. Tenderer shall be deemed to have considered site conditions whether he has inspected it or not and to have satisfied himself in all respect before quoting his rates and no claim or extra charges whatsoever in this regard shall be entertained.

## 8. VALIDITY OF TENDER

The tender for the works shall remain open for acceptance for a period 60 days from the date of opening of Price Bid of tenders. The validity period may be extended on mutual consent.

## 9. REJECT/CANCEL/SCRAP

The Competent Authority has got the right to accept or reject/cancel/scrape the tender as whole or part of it and no claims what so ever will be entertained on this account. The competent authority has also reserved the right to increase/decrease/alter the place of work/ quantity of work etc. and no claims what so ever will also be entertained.

## 10. DIRECTION FOR WORKS

All works to be executed under the contract shall be executed under the direction and subject to approval in all respect of the **Regional Director, RDSDE** Odisha or his representative who shall be entitled to direct at what point or points and in what manner works are to be commenced and executed.

## 11. DEFECT LIABILITY PERIOD

i) 12 Months from the date of Completion as certified the DDT/HOO, NSTI Bhubaneswar/ Work Committee.

ii) The contractor shall stand guarantee for materials and workmanship. During the defect liability period, if any defect is observed due to workmanship or from any act or omission of the contractor, the contractor shall execute all such work of rectification and making good of defects, as may be required of him by competent authority at his own cost and within the time stipulated by competent authority. If the contractor shall fail to do any such work as required by the competent authority, Retention money shall be liable to be forfeited and the contractor shall make himself liable to be blacklisted.

iii) The contractor shall indemnify the Employer against any loss/liability that may be incurred by him on account of any failure on the part of the contractor for timely rectification of the defects pointed out within the defect liability period.

**12.** Payment shall be made to contractor only after giving satisfactory completion of work. All measurement shall be recorded on standard measurement sheets which will be submitted to the Deputy Director, NSTI Bhubaneswar for scrutiny and passing.

i) Work committee shall scrutinize and check the measurement records practically/on ground on the based on the measurement sheet provided by contractor.

ii) Dispute in *mode* of measurement: in case of dispute as to the mode of measurement not covered by the contract to be adopted for any item of work, mode of measurement as per latest Indian specification shall be followed.

13. Intending tenderer is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified.

14. **The time allowed for carrying out the work will be within 15 days which is reckoned from the 3 days after the date of issue of work order/acceptance letter.**

15. **Department will not be responsible for any kind of incident involving the labour during or after the work. The contractor must insure the workers against all contingencies and be responsible for their safety.**

16. **GST No. or/and Service Tax No. and Contractor's Regd No.** must be printed in the bill which **submitted** for recoupment/payment action.

17. The tender for the works shall remain open for acceptance for a period of 60 (Sixty) Days from the date of opening of tenders.

18. This Notice Inviting Tender shall form a part of the contract document.

19. The Tenderer are requested to return a copy of this Tender duly signed on each page along with other **relevant** documents **as required with the tender for** evaluation purpose. If tenderer fails to return a copy of this Tender duly signed, his offer will not be considered and it will be rejected.

20. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for executing work and all other services required to for executing the work.

21. The successful tendered shall make his own arrangement for storage and watch and ward of material whether the same brought by him or supplied by the department. He shall remain responsible for watch and ward of installation and other fittings till these are commissioned and handed over to the department.

22. **FINAL INSPECTION:** - After completion of work as per specification the whole work will be subject to a final inspection to ensure that job has been completed as per requirement. If any defect noticed in the work are attributable to Contractor, these shall be attended by the Contractor at his own cost, as and when they are brought to his notice.

23. The quality of work should be standard. Substandard work will not be considered. For any substandard work if not rectified by the firm quoted rate by the contractor will be decreased against item per unit.

24. No part of the CONTRACT nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the CONTRACTOR directly or indirectly to any person, firm or corporation whatsoever without the consent in writing of the Dy. Director, NSTI Bhubaneswar.

**(R. C. Mandal)**  
**Dy. Director/HOO**

**TECHNICAL BID FORM- (To be filled up & signed)**

Name of work: **Repairing & renovation Work in workshop at Choudwar Campus of NSTI Bhubaneswar**

<b>Sl No.</b>	<b>Description of information</b>	<b>Details of information</b>
1.	Name of the Bidding Firm	
2.	Name of the Owner/Partners/Directors	
3.	Complete postal address of contractor/firm along with copy of valid I/Card/Voter I/D card and Telephone No. & E-mail Id	
4.	REGISTRATION DETAILS:	
	(A) GST No.	
	(B) Contractors Registration No. along with valid Govt./Central authorized registration certificate	
	(C) PAN No.	
	(D) Previous performances/experience certificate	
	(E) Others (pl. specifies)	
5.	BANK DETAILS	
6.	Name & Address of the Bank	
7.	Accounts No.	
8.	IFSC CODE	

Note : Submission of supporting documents along with Bid documents is mandatory.

**Sign of Bidder with seal**

**BREAK UP OF FINANCIAL BID (to be submitted with financial bid)**

Sl.No.	Description of work	Quantity	Rate	Amount
01.	Repairing of ceiling of Fitter Workshop by replacing Gypsum Board only. <b>Gypsum Board:</b> Thickness: 12.5 MM, Features: Sound And Heat Resistant, Material: Gypsum, Colour : White (Cost include the cost of Gypsum Board only + Labour charges)	1800 Sqft (75 Pcs)		
02.	<b>Total</b>			
03.	GST @ 18%			
04.	<b>Grand Total</b>			

Note :Rate should be quoted inclusive of Labour and other charges.

**Signature of Owner/Managing Partner/Director/  
Authorized signatory\***

7      Signature of Tenderer